

Comparisons of Job Characteristics

Focus Occupation: Bookkeeping, Accounting, and Auditing Clerks (43-3031)

Associated Occupation: Financial Specialists, All Other (13-2099)

Compare Knowledge

Compare Skills

Compare Abilities

Compare Detailed Work Activities

Compare Tools and Technologies

<<	Focus occupation element is much lower
<	Focus occupation element is lower
0	Focus occupation element is at a similar level
>	Focus occupation element is at a higher level
>>	Focus occupation element is at a much higher level

Knowledge

Similarity of Focus Occupation to Associated Occupation: 66

Focus Occupation: Bookkeeping, Accounting, and Auditing Clerks (43-3031)

Associated Occupation: Financial Specialists, All Other (13-2099)

Associated Occupation's Key Knowledge Elements	Average Rating, All Occupations	Associated Occupation's Rating	Focus Occupation's Rating	Evaluation of Focus Occupation
Law and Government	5.9	17.2	5.2	<< Extensive education and/or training may be required
Economics and Accounting	4.4	12.6	11.5	0 Current knowledge level may be sufficient
Psychology	6.4	12.5	2.0	<< Extensive education and/or training may be required
Administration and Management	8.4	12.0	7.9	<< Extensive education and/or training may be required
Personnel and Human Resources	5.6	10.4	5.2	<< Extensive education and/or training may be required

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O*NET (Occupation Information Network) data.

Skills

Similarity of Focus Occupation to Associated Occupation: 94

Focus Occupation: Bookkeeping, Accounting, and Auditing Clerks (43-3031)

Associated Occupation: Financial Specialists, All Other (13-2099)

Associated Occupation's Key Skills Elements	Average Rating, All Occupations	Associated Occupation's Rating	Focus Occupation's Rating	Evaluation of Focus Occupation
Writing	9.2	14.3	9.6	<< Extensive development of skills in this area may be required
Active Listening	11.0	14.2	11.2	<< Extensive development of skills in this area may be required
Reading Comprehension	10.7	14.2	11.0	<< Extensive development of skills in this area may be required
Critical Thinking	10.8	13.9	10.1	<< Extensive development of skills in this area may be required
Speaking	10.8	13.9	10.2	<< Extensive development of skills in this area may be required

Negotiation	6.8	9.8	6.2	<<	Extensive development of skills in this area may be required
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The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O*NET (Occupation Information Network) data.

Abilities		Similarity of Focus Occupation to Associated Occupation: 92				
Focus Occupation: Bookkeeping, Accounting, and Auditing Clerks (43-3031) Associated Occupation: Financial Specialists, All Other (13-2099)						
Associated Occupation's Key Abilities Elements	Average Rating, All Occupations	Associated Occupation's Rating	Focus Occupation's Rating	Evaluation of Focus Occupation		
Oral Comprehension	12.5	15.4	12.8	<	Some improvement in abilities may be required	
Written Comprehension	11.0	15.1	12.5	<	Some improvement in abilities may be required	
Written Expression	9.8	14.2	11.9	<	Some improvement in abilities may be required	
Inductive Reasoning	10.2	13.9	9.0	<<	Extensive improvement in abilities may be required	
Deductive Reasoning	10.6	13.8	9.2	<<	Extensive improvement in abilities may be required	
Fluency of Ideas	7.6	10.1	5.6	<<	Extensive improvement in abilities may be required	

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O*NET (Occupation Information Network) data.

There are no common work activities.

Tools and Technologies that Both Occupations Have in Common		Similarity of Focus Occupation to Associated Occupation: 79
Focus Occupation: Bookkeeping, Accounting, and Auditing Clerks (43-3031) Associated Occupation: Financial Specialists, All Other (13-2099)		
Tools and Technologies	Exclusivity	
Business function specific software	1	
Computer data input devices	2	
Computers	1	
Content authoring and editing software	1	
Data management and query software	1	
Development software	4	
Finance accounting and enterprise resource planning ERP software	2	
Industry specific software	1	
Information exchange software	1	

Not all positions in these occupations will necessarily use all of the listed tools and technologies. The exclusivity rating is an indication of how unique the tool or technology is amongst all occupations. The maximum rating is 100. High scores indicate that only a small number of occupations use that tool or technology.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O*NET (Occupation Information Network) data.